

# Request for Proposal

<b>Eligible Entity:</b>	Santa Cruz Valley Unified School District #35 1374 West Frontage Road Rio Rico, AZ 85648
<b>General Description:</b>	Basic Maintenance – Amendment 1
<b>RFP Number:</b>	SCVUSD3520100715091755
<b>470 Number:</b>	498030000882995
<b>470 Post Date:</b>	January 7, 2011
<b>New RFP Due Date:</b>	<b>March 3, 2011 at 2:00P.M. (PST)</b>
<b>Billed Entity Number:</b>	143112
<b>Email Address:</b>	<a href="mailto:SCVUSD35@adsadsi.com">SCVUSD35@adsadsi.com</a>

Santa Cruz Valley Unified School District #35 ("SCVUSD35") seeks proposals in accordance with the terms and conditions posted within. The awarded contract may cover both E-Rate eligible and non-eligible items. If eligible and non-eligible items or services are bid, bidders must break out the non-eligible items and list them as such. Contract award(s) shall be made in accordance with FCC Universal Service Administration Company E-Rate Program Rules.

Responses to this Request for Proposal that include a demonstration shall not be considered.

**Questions and Service Provider Responses MUST be received via email at: [SCVUSD35@adsadsi.com](mailto:SCVUSD35@adsadsi.com). Responses shall NOT be given to questions posed within 5 business days of due date. Questions and Service Provider Responses received in any other format shall NOT be answered or accepted.**

For consideration Bidder must submit a Sealed Bid. SCVUSD35 shall not be responsible for the pre-opening of, post-opening of or failure to open, a RFP not properly addressed or identified. Sealed bids shall be delivered to Santa Cruz Valley Unified School District #35.

MANDATORY JOB WALK: None / Not Required  
 PREQUALIFICATION: None / Not Required  
 SEALED BID MARKING: 498030000882995  
 PLACE OF SEALED BID RECEIPT: Santa Cruz Valley Unified School District #35  
 1374 West Frontage Road  
 Rio Rico, AZ 85648  
 METHOD OF BID RECEIPT: Personal delivery, courier, or mailed via United States Postal Service to above address.  
**Late offers shall not be considered.**

In addition, offers must be delivered to the [SCVUSD35@adsadsi.com](mailto:SCVUSD35@adsadsi.com) email address after the 2PM PST deadline on and before 2PM PST the following business day. There shall be no difference between the sealed documents and documents delivered by email. The documentation delivered in a sealed envelope shall be considered for proposal evaluation.

**DO NOT UNDER ANY CIRCUMSTANCE PROVIDE CONFLICTING DATA. IF CONFLICTING DATA IS PRESENTED THE SUBMITTING BIDDER MAY BE DISQUALIFIED.**

In the FCC's *Sixth Report and Order* ([FCC 10-175](#)), the FCC included the following information on unbundled warranties and Basic Maintenance of Internal Connections (BMIC):

- We find that an unbundled warranty is an ineligible BMIC service because it is purchased as a type of retainer and not as an actual maintenance service. That is, BMIC contracts that require an upfront payment and that payment is required regardless of whether any service is actually performed are not eligible.
- ...if applicants are able to estimate a certain number of hours per year for maintenance, based on the current life of their equipment and a history of needed repairs and upkeep, they may seek E-rate funds for upfront costs on service contracts designed to cover this estimate of repairs and upkeep. Reimbursements will be paid on the actual work performed and hours used only. For example, if a school determines it will need 30 service hours in a given year to maintain its internal connections but uses only 20 hours, the school will be reimbursed only for 20 hours even if they were approved for E-rate funds on 30 hours.

The *Sixth Report and Order* deems unbundled warranties ineligible for support beginning with FY2011. Applicants cannot simply cost-allocate out the ineligible portion because the Commission's rules do not allow applicants to receive support for services in a basic maintenance contract that contains both eligible and ineligible services. See paragraph 24 of the *Third Report and Order*, CC Docket No. 02-6, [FCC 03-323](#) (2003).

Software downloads, bug fixes, and access to a technical assistance center may be eligible.

**For additional information on the changes to the eligibility of basic maintenance contracts and other changes to the E-rate program for FY2011, you can refer to the following documents:**

- *Sixth Report and Order* ([FCC 10-175](#))
- Order [DA 10-2355](#), clarifying the eligibility of basic maintenance and the new E-rate gift rules adopted in the Sixth Report and Order
- Public Notice [DA 10-2356](#), providing further guidance to E-rate participants, listing effective dates of the proposals adopted in the Sixth Report and Order, and answering Frequently Asked Questions (FAQs).
- *Third Report and Order* ([FCC 03-323](#))

**Please make sure any required Contracts or Statements of Work are authorized and included in your response.**

**Updated Required Services:**

1. Service Provider Authorized Basic Maintenance for all listed eligible Equipment.
2. Proposal may include a block of hours for Basic Maintenance – minimum of 10 hours per month requested.
3. Proposed agreements or contracts offered **must** specifically identify the eligible components covered, including location deployed, product name, and make/model number.
4. Provide options for 1 and 3 year contract

Block of hours (labor) contracts shall only be paid as invoiced. Invoices must indicate work performed and reference trouble tickets. The service provider shall keep a maintenance log.