

# Request for Proposal

<b>Eligible Entity / Owner:</b>	Wasco Union High School District 2100 Seventh Street, Wasco CA 93280
<b>Title:</b>	FY14 Wasco High Union School District E-rate Priority 1 (Telecommunications and Internet to include webhosting / E-mail) and Priority 2 (Basic Maintenance) Service Requests
<b>Project Description:</b>	Engineer, supply, and install Voice and Data services for Wasco Union High School District
<b>Project Location:</b>	1900 Seventh Street, Wasco CA 93280
<b>RFP Number:</b>	WUHSD201101319115657
<b>470 Number:</b>	800750000898704
<b>470 Post Date:</b>	01/31/2011
<b>RFP Due Date:</b>	<b>February 28th, 2011 at 3PM (PST)</b>
<b>Billed Entity Number:</b>	143921
<b>Email Address:</b>	<a href="mailto:WUHSD@adsadsi.com">WUHSD@adsadsi.com</a>

Wasco Union High School District ("WUHSD") seeks proposals in accordance with the terms and conditions posted within. The awarded contract may cover both E-Rate eligible and non-eligible items. If eligible and non-eligible items or services are bid, bidders must break out the non-eligible items and list them as such. Contract award(s) shall be made in accordance with FCC Universal Service Administration Company E-Rate Program Rules.

Responses to this Request for Proposal that include a demonstration shall not be considered.

**Questions and clarifications MUST be received via email at: [WUHSD@adsadsi.com](mailto:WUHSD@adsadsi.com). Clarifications shall NOT be given to questions posed within 5 business days of due date. Questions and Service Provider Responses received in any other format may NOT be answered or accepted.**

For consideration Bidder must submit a Sealed Bid. WUHSD shall not be responsible for the pre-opening of, post-opening of or failure to open, a RFP not properly addressed or identified. Sealed bids shall be delivered to Wasco Union High School District.

MANDATORY JOB WALK: None / Not Required  
 PREQUALIFICATION: None / Not Required  
 SEALED BID MARKING: Wasco Union High School District E-rate – FY14  
 PLACE OF SEALED BID RECEIPT: Wasco Union High School District  
 2100 Seventh Street  
 Wasco, CA 93280  
 METHOD OF BID RECEIPT: Personal delivery, courier, or mailed via United States Postal Service to above address.  
**E-mailed Bids shall not be accepted.**  
**Late offers shall not be considered.**

Bids must be delivered to Wasco Union High School District, 2100 7th Street Wasco, CA 93280 with the Sealed BID Marking clearly labeled on the outside of all submissions by the 28<sup>th</sup> of February 2011 at 3PM (PST).

**Note: Wasco Union High School District MUST wait at least 28 days after the posting of the Description of Services Requested and Certification form (Form 470) on USAC's website before executing any contracts, selecting a Service Provider, or signing and submitting the Services Ordered and Certification Form (Form 471).**

To perform the work required by this notice, CONTRACTOR must provide a service provider identification number (SPIN).

All or part of the potential award described within this document may be issued to one or multiple Service Providers. Equipment may be sourced from one Service Provider and Installed / Maintained by other Service Providers or one Service Provider may be awarded all of the requested products and services contained herein.

All information is provided on the 470, to include applicant type, service locations, addresses, and service NPA/NXXs.

If you have a proposal, or optional packages, please provide details and the eligible applicant shall evaluate all options to select a winner. Pricing specific to the applicant's requirements must be included for an evaluation to be completed. Please make sure any required Contracts or Statements of Work are authorized and included in your response.

All correspondence must be submitted in writing to the email address listed on the Form 470. No phone calls please.

If the applicant has a question on your service offering, terms, and/or pricing, clarification shall be sought.

### **Priority 1, Telecommunications Services**

#### Service or Function / Quantity and/or Capacity

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Telephone Service	Local Service for up to 75 CENTREX/POTS Lines
Telephone Service	Long Distance for up to 75 CENTREX/POTS Lines
Telephone Service	Wireless Telephone Service (Cellular / PCS) for 40 lines with options for both voice (including "push to talk") and data services
Telephone Service Components:	Text Messaging
Telephone Service Components:	Directory Assistance
Telephone Service Components:	Inside Wire Maintenance
Digital Transmission Service	DS3 Circuit/Loop for Internet Access
Digital Transmission Service	DS3 Port for Internet Access

### **Priority 1, Internet Access**

#### Service or Function / Quantity and/or Capacity

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Internet Access	DS3 Port for Internet Access
Internet Access	Dedicated Internet Access for a 45MB Connection (DS3), please include all circuit/port/loop charges any required CPE to interface w/ District WAN via NIC interface, not an RJ45 connection
Internet Access	Wireless Telephone Service (Cellular / PCS) for 40 lines with options for both voice (including "push to talk") and data services
Email Service	Hosted Student Email for up to 2100 accounts. Please provide options for Anti-SPAM, Anti-Virus, and archiving options
Webhosting Service	Web Hosting for 1 domain ( <a href="http://www.wasco.k12.ca.us">http://www.wasco.k12.ca.us</a> ), 5 sub domain sites (District Office, 2 High Schools, EDTECH & Library) with up to 100 Teacher Web Pages. Performance - sufficient bandwidth must be disclosed and maintained to support fast page loads. Expectation - the solution must emphasis Student Achievement and Student / Parent / Community Awareness. Options to include Multi-Language, Calendaring, Voice for Text features, Interactive communication features such as blogging and webmail, and other features that facilitate real time interactive e communication such as instant messaging, twitter and chat - there should be mobile versions of all pages.

## Priority 2, Internal Connections – Basic Maintenance

Internal Connections are components located at WUHSD's site that are necessary to transport information to classrooms and to eligible administrative areas or buildings. Internal Connections include connections within, between or among instructional buildings that comprise a school campus, but do not include services that extend beyond the school campus. Components at WUHSD's site are eligible only if they are an essential element in the transmission of information within the school. The components must be necessary to transport information all the way to individual classrooms. Internal Connections do not include services that extend across a public right-of-way beyond the school.

Basic maintenance services are defined as follows: "but for the maintenance at issue, the connection would not function and serve its intended purpose with the degree of reliability ordinarily provided in the marketplace to entities receiving such services without E-rate discounts." Please provide a Basic Maintenance Contract to perform the following tasks on the equipment listed below:

1. Repair and upkeep of eligible hardware
2. Wire and cable maintenance
3. Basic technical support
4. Configuration changes

**Bidder's Basic Maintenance Agreement must contain the Location, Product, and Make / Model number of the equipment to be covered by the proposed Basic Maintenance Contract (note the table below). This table (or a similar table with like data) must be included in with the Bidder's Basic Maintenance Agreement:**

Location Deployed	Product / Service to be Covered	Make/Model Number

**Note: The above worksheet is available for download – please visit: [http://www.adsadsi.com/rfp\\_fy14.htm](http://www.adsadsi.com/rfp_fy14.htm).**

Coverage: Provide options for 1, 3 and 5 year Basic Maintenance on hardware only with next business day onsite support.

Maintenance Logs are required to be kept by the service provider and sent to school quarterly (please include a sample log).

Please note: The following products and services **are NOT eligible (Equipment not eligible for E-Rate reimbursement shall not be covered under this agreement):**

1. On-site technical support (*i.e.*, contractor duty station at the applicant site) when off-site technical support can provide basic maintenance on an as-needed basis.
2. Services such as network management and 24-hour network monitoring.
3. Help desks that provide a comprehensive level of support beyond basic maintenance of only eligible components.
4. Technical support contracts that are more than basic maintenance.
5. End User Equipment (PCs and Phones).

Eligible basic maintenance does not include services to maintain ineligible equipment, to enhance the utility of equipment beyond the transport of information, or to provide diagnostic services in excess of those necessary to maintain the equipment's ability to transport information.

**Items Required:** Cisco-Authorized Basic Maintenance for all listed Cisco Network Equipment  
A block of hours for general Basic Maintenance on Network Equipment –10 hours per month requested

3Com-Authorized Basic Maintenance for Phone System  
A block of hours for general Basic Maintenance on Phone System –10 hours per month requested

Proposed agreements or contracts offered **must** specifically identify the eligible components covered, including location deployed, product name, and make/model number.

In the FCC's *Sixth Report and Order* ([FCC 10-175](#)), the FCC included the following information on unbundled warranties and Basic Maintenance of Internal Connections (BMIC):

- We find that an unbundled warranty is an ineligible BMIC service because it is purchased as a type of retainer and not as an actual maintenance service. That is, BMIC contracts that require an upfront payment and that payment is required regardless of whether any service is actually performed are not eligible.
- ...if applicants are able to estimate a certain number of hours per year for maintenance, based on the current life of their equipment and a history of needed repairs and upkeep, they may seek E-rate funds for upfront costs on service contracts designed to cover this estimate of repairs and upkeep. Reimbursements will be paid on the actual work performed and hours used only. For example, if a school determines it will need 30 service hours in a given year to maintain its internal connections but uses only 20 hours, the school will be reimbursed only for 20 hours even if they were approved for E-rate funds on 30 hours.

The *Sixth Report and Order* deems unbundled warranties ineligible for support beginning with FY2011. Applicants cannot simply cost-allocate out the ineligible portion because the Commission's rules do not allow applicants to receive support for services in a basic maintenance contract that contains both eligible and ineligible services. See paragraph 24 of the *Third Report and Order*, CC Docket No. 02-6, [FCC 03-323](#) (2003).

Software downloads, bug fixes, and access to a technical assistance center may be eligible.

***Bundled warranties may be eligible for E-rate discounts.***

**For additional information on the changes to the eligibility of basic maintenance contracts and other changes to the E-rate program for FY2011, you can refer to the following documents:**

- *Sixth Report and Order* ([FCC 10-175](#))
- Order [DA 10-2355](#), clarifying the eligibility of basic maintenance and the new E-rate gift rules adopted in the Sixth Report and Order
- Public Notice [DA 10-2356](#), providing further guidance to E-rate participants, listing effective dates of the proposals adopted in the Sixth Report and Order, and answering Frequently Asked Questions (FAQs).
- *Third Report and Order* ([FCC 03-323](#))

**Please make sure any required Contracts or Statements of Work are authorized and included in your response.**

**Sample of Network Equipment for which Basic Maintenance is Requested (only eligible basic maintenance shall be performed):**

<b>Part Name</b>	<b>Description</b>	<b>Quantity</b>
<b>N2K-C2148T-1GE</b>	N2K 1GE FEX, 1PS, 1 Fan Module, 48x1G-BaseT+4x10GE(req SFP+)	1
CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	2
N2K-PAC-200W	N2K 1GE FEX 200W AC Power Supply	1
SFP-H10GB-CU5M	10GBASE-CU SFP+ Cable 5 Meter	4
<b>N5K-C5020P-BFS</b>	Cisco Nexus 5020 Chassis, Storage Enabled	1
N5020-SSK9	Nexus 5020 Storage Protocols Services License	1
N5K-P2-BLNK	Nexus 5020 PSU module, Blank slot cover	1
CAB-N5K6A-NA	Power Cord, 200/240V 6A North America	1
N5020-ACC-KIT	Generic accessory kit for Nexus 5020-BFS	1
N5K-M1008	N5000 1000 Series Module 8xFC 4/2/1 G (req SFP)	1
N5K-M1404	N5000 1000 Series Mod 4x10GE 4xFC 4/2/1G(req SFP+/SFP)	1
N5K-PAC-1200W	Nexus 5020 PSU module, 100-240VAC 1200W	1
N5KUK9-400N1.2A	Nexus 5000 Base OS Software Release 4.00N1(2a)	1
SFP-10G-SR	10GBASE-SR SFP Module	4
<b>WS-C3750E-48PD-S</b>	Catalyst 3750E 48 10/100/1000 PoE+2*10GE(X2),750W,IPB s/w	26
CAB-STACK-50CM	Cisco StackWise 50CM Stacking Cable	26
CVR-X2-SFP	Cisco TwinGig Converter Module	52
S3750EVT-12235SE	CAT 3750E IOS UNIVERSAL W/O CRYPTO WITH WEB BASED DEV MGR	26
CAB-16AWG-AC	AC Power cord, 16AWG	52
X2-10GB-LX4=	10GBASE-LX4 X2 Module	26
<b>WS-C3750E-24PD-S</b>	Catalyst 3750E 24 10/100/1000 PoE+2*10GE(X2),750W,IPB s/w	1
CAB-STACK-50CM	Cisco StackWise 50CM Stacking Cable	1
CVR-X2-SFP	Cisco TwinGig Converter Module	2
S3750EVT-12235SE	CAT 3750E IOS UNIVERSAL W/O CRYPTO WITH WEB BASED DEV MGR	1
CAB-16AWG-AC	AC Power cord, 16AWG	1

X2-10GB-LX4=	10GBASE-LX4 X2 Module	0
<b>WS-C3750E-48PD-S</b>	Catalyst 3750E 48 10/100/1000 PoE+2*10GE(X2),750W,IPB s/w	3
CAB-STACK-50CM	Cisco StackWise 50CM Stacking Cable	1
CVR-X2-SFP	Cisco TwinGig Converter Module	2
S3750EVT-12235SE	CAT 3750E IOS UNIVERSAL W/O CRYPTO WITH WEB BASED DEV MGR	1
CAB-16AWG-AC	AC Power cord, 16AWG	1
X2-10GB-LX4=	10GBASE-LX4 X2 Module	0
<b>WS-C3560E-12D-E</b>	Catalyst 3560E 12-Port 10GB X2	1
X2-10GB-LX4=	10GBASE-LX4 X2 Module	8
<b>WS-C6506-E</b>	Catalyst 6500 Enhanced 6-slot chassis,12RU,no PS,no Fan Tray	1
BF-S720-64MB-RP	Bootflash for SUP720-64MB-RP	1
MEM-C6K-CPTFL1GB	Catalyst 6500 Compact Flash Memory 1GB	1
MEM-XCEF720-256M	Catalyst 6500 256MB DDR, xCEF720 (67xx interface, DFC3A)	1
VS-F6K-MSFC3	Catalyst 6500 Multilayer Switch Feature Card (MSFC) III	1
VS-F6K-PFC3C	Catalyst 6500 Sup 720-10G Policy Feature Card 3C	1
VS-S720-10G	Catalyst 6500 Supervisor 720 with 2 10GbE ports	1
WS-F6700-CFC	Catalyst 6500 Central Fwd Card for WS-X67xx modules	1
WS-F6700-DFC3C	Catalyst 6500 Dist Fwd Card for WS-X67xx modules	2
WS-X6716-10GE	Catalyst 6500 16 port 10 Gigabit Ethernet Base Module	2
CAB-AC-C6K-TWLK	Power Cord, 250Vac 16A, twist lock NEMA L6-20 plug, US	2
CF-ADAPTER-SP	SP adapter for SUP720 and SUP720-10G	1
GLC-SX-MM=	GE SFP, LC connector SX transceiver	2
MEM-C6K-CPTFL1GB	Catalyst 6500 Compact Flash Memory 1GB	1
SV33AIK9-12233SXH	Cisco CAT6000-VSS720 IOS ADVANCED IP SERVICES SSH	1
VS-S720-10G-3C	Cat 6500 Supervisor 720 with 2 ports 10GbE and MSFC3 PFC3C	1
WS-C6506-E-FAN	Catalyst 6506-E Chassis Fan Tray	1
WS-CAC-3000W	Catalyst 6500 3000W AC power supply	2
WS-X6716-10G-3C	Catalyst 6500 16 port 10 Gigabit Ethernet w/ DFC3C (req X2)	2

WS-X6748-SFP	Catalyst 6500 48-port GigE Mod: fabric-enabled (Req. SFPs)	1
X2-10GB-LR	10GBASE-LR X2 Module	2
X2-10GB-LX4	10GBASE-LX4 X2 Module	28
X2-10GB-SR	10GBASE-SR X2 Module	4
<b>AIR-CT5508-50-K9</b>	Cisco 5508 Series Wireless Controller for up to 50 APs	2
SWC5500K9-60	Cisco Unified Wireless Controller SW Release 6.0	2
AIR-PWR-CORD-NA	AIR Line Cord North America	2
LIC-CT5508-50	50 AP Base license	2
LIC-CT5508-BASE	Base Software License	2
<b>AIR-LAP1142-A-K9</b>	802.11a/g/n LWAPP AP Integrated Antennas A Reg Domain	95

**Sample of Phone System equipment for which Basic Maintenance is Requested (only eligible basic maintenance shall be performed):**

Part Name	Description	Quantity
3C10114C	NBX ANALOG LINE CARD BLUE CPNT	8
3C10604A-US	US V3000 GATEWAY CHASSIS-1PW CPNT	4
3C10114C	NBX ANALOG LINE CARD BLUE CPNT	4
3C10602A-US	V3001 REDUNDANT POWER SYSTEM CPNT	2
3C10208A	NBX V3001R DISK FRU CPNT	2
3C10326	SS3 NBX V5000 VOICE MAIL UPG CPNT	2
3C10327	UPG SS3 NBX V5000 CP125DEVICE CPNT	2
3C10328	NBX IP VIRTUAL TIE LINE N+2PORTCPNT	9
3CS-EXP5N-V20	EXPRESS NBD 8X5 SVCS	2

**Note: Bidder must complete and submit the List of Equipment for which Basic Maintenance is being offered (note the sample table on page 2). This table is available for download – please visit: [http://www.adsadsi.com/rfp\\_fy14.htm](http://www.adsadsi.com/rfp_fy14.htm).**

## **Service Provider Instructions**

### **Service Provider RFP Response Cover Sheet:**

Service Provider must complete the Service Provider Authorized Response on page 10 and include it as the first page of the Service Provider response. Bids submitted without a Service Provider Authorized Response Cover Sheet may not be evaluated.

In addition to the Service Provider Authorized Response, please include all relevant documentation to include, but not limited to: Scope of Work, Authorized Master Service Agreement, Detail Line Item Pricing, Taxes, Surcharges, and/or Maintenance Service Agreement, etc.

A proposed agreement or contract for Priority 2 Basic Maintenance **must** specifically identify the eligible components covered, including product name, model number, and location.

### **Service Provider Evaluation:**

<b>Factor</b>	<b>Value (1-5)</b>	<b>Weight</b>	<b>Score</b>
<b>Price of the ELIGIBLE goods and Services</b>		<b>30%</b>	0.00
<b>Prior Experience</b>		<b>20%</b>	0.00
<b>Personnel and Management Qualifications and Capability</b>		<b>20%</b>	0.00
<b>Other Cost Factors (Ineligible Goods and Services)</b>		<b>20%</b>	0.00
<b>Local Vendor</b>		<b>10%</b>	0.00
<b>Total</b>		<b>100%</b>	0.00

### **Service Provider RFP Response:**

Item 21s, by location or entity number, must be included with the Service Provider response. All Service Provider responses without Item 21 attachments shall be considered incomplete and NOT considered. A sample and interactive worksheet is attached on the next page. Make and Model Numbers must be included on the Item 21 Attachments for Eligible Products and Services. Eligible Products and Services must be clearly separated from any and all Ineligible Products and Services.

Bids must be delivered to Wasco Union High School District. 2100 7th Street Wasco, CA 93280 with the Sealed BID Marking clearly labeled on the outside of all submissions by the 28<sup>th</sup> of February 2011 at 3PM (PST).

By submitting a response, Service Provider Agrees to all Terms and Conditions contained within. If Service Provider's response is selected, Wasco Union High School District shall award WUHSD201101319115657 to Service Provider and authorize this cover page - creating a contract. If required, an authorized and dated Service Provider Contract is encouraged to be submitted with the Service Provider's response. All signatures MUST be original.

### **Service Provider Terms, Conditions and/or additional Contracts:**

In order to be considered for award any and all terms, conditions and, or contracts required by the Service Provider must be signed, dated and submitted with the RFP Response.

All Priority 2 Basic Maintenance agreements or contracts must specifically identify the eligible components covered, including product name, model number, and location.

### **Invoicing the Universal Services Administrative Company (USAC):**

The Service Provider will be responsible for invoicing USAC by using the Service Provider Invoice (SPI) methodology. Wasco Union High School District shall be responsible for their share.

### **Contracts:**

FCC rules require that an applicant sign a contract with the service provider before signing and submitting a completed *Services Ordered and Certification Form* (Form 471). Consequently, all Contracts, Statements, of Work, and/or Service Agreements must be submitted with this response with a handwritten signature and date. Countersigned documents may be provided after the Funding Commitment Decision Letters are issued by the Schools and Libraries Division of the Universal Services Administrative Company.

Wasco Union High School District  
Item 21 for 470

Location: \_\_\_\_\_  
 Category of Service:  Internal Connections  Basic Maintenance of Internal Connections

<b>Narative:</b>	
<b>Additional Information:</b>	

Quantity	Product Description (please include Make and Model when appropriate)	Unit Cost	Extended Eligible Pre-discount Cost		Extended Ineligible Pre-discount Cost	
			Eligible Recurring Cost	Eligible Non-Recurring Cost	Ineligible Recurring Cost	Ineligible Non-Recurring Cost
	Basic Maintenance for Product #1					
	Basic Maintenance for Product #2					
<b>Totals:</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Note: The above worksheet is available for downloaded – please visit: [http://www.adsdsi.com/rfp\\_fy13.htm](http://www.adsdsi.com/rfp_fy13.htm).

## **Service Provider Authorized Response**

This form must be completed and returned with RFP response.

<b>Form 470 Number:</b>	<b>800750000898704</b>
<b>Project Description:</b>	<b>Engineer, supply, and install Voice and Data services for Wasco Union High School District</b>
<b>RFP Number:</b>	<b>WUHSD201101319115657</b>
<b>RFP Due Date:</b>	<b>February 28th, 2011 at 3PM (PST)</b>
<b>Term:</b>	<b>July 1, 2011 thru June 30, 2012</b>

Service Provider Name:	
Service Provider Address:	
Service Provider City, State and Zip:	
Service Provider Contact Name:	
Service Provider Contact Phone Number:	
Service Provider Contact FAX Number:	
Service Provider Contact Email Address:	
State Tax Number(s):	
Federal Tax Identification Number:	
Service Provider SPIN:	

**By submitting an authorized response, Service Provider Agrees to all Terms and Conditions contained within. If additional Terms, Conditions or contracts are required please submit a signed copy within the RFP Response.**

**If Service Provider's response is selected, Wasco Union High School District shall award WUHSD201101319115657 to Service Provider and authorize this cover page - creating a contract. If required, an authorized and dated Service Provider Contract is encouraged to be submitted with the Service Provider's response. All signatures MUST be original.**

**Basic Maintenance Pricing, via ITEM 21s by location, must be included with the Bidder responses. All Service Provider responses without Item 21 attachments shall be considered incomplete and may NOT considered. Make and Model Numbers must be included on the Item 21 Attachments and all agreements. Eligible Products and Services must be clearly separated from any and all Ineligible Products and Services.**

**All invoices must cross reference the Bidder provided Inventory Documentation.**

**The Schools and Libraries Program of the Universal Service Fund, commonly known as "E-Rate," is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). To qualify as a Service Provider, your organization must be able to produce a valid SPIN (Service Provider Identification Number). If your organization does not currently have a valid SPIN and wishes to submit a response to this RFP, please visit: <http://www.universalservice.org/sl/providers/step01/> and obtain a SPIN prior to submitting a bid for consideration.**

\_\_\_\_\_  
Service Provider Authorized Signature (Original)  
Please do not submit with an electronic signature

\_\_\_\_\_  
Date of Service Provider Signature

\_\_\_\_\_  
WUHSD Authorized Signature

\_\_\_\_\_  
Date of WUHSD Signature